

BRISTON PARISH COUNCIL

The Parish Office
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Minutes of the Personnel Committee meeting of Briston Parish Council held on Tuesday 23 June 2026 at 7.30pm in the meeting room of the Briston Pavilion

Present: Cllr John Davies
Cllr John Wing
Cllr Maurice Gray
Cllr Mrs Tracey Kidd
Cllr Reg Lampard

Clerk: Mrs Jenny English

2026/01 To receive and accept apologies for absence

Cllrs Mrs Ava Graves, Arthur Kidd, Gavin Nutkins

2026/02 To elect a chairman of the Personnel Committee

Cllr Lampard proposed Cllr Davies. Seconded by Cllr Mrs Kidd

Approved

2026/03 To accept declarations of interest from members on any items on the agenda

None

2026/04 To approve the minutes of the Personnel Committee held on 12 July 2024

Proposed Cllr Mrs Kidd, seconded Cllr Lampard

Approved

2026/05 To discuss matters arising from the Personnel Committee meeting held on 12 July 2024

None

2026/06 To adopt the Terms of Reference for the Personnel Committee

Proposed Cllr Lampard, seconded Cllr Mrs Kidd

Approved

2026/07 To adopt the Grievance Policy

Proposed Cllr Gray, seconded Cllr Wing

Approved

2026/08 To consider and approve a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960s.1 in order to discuss a confidential employment matter

Proposed by Cllr Mrs Kidd, seconded by Cllr Lampard

Approved

2026/09 To discuss a grievance from an employee and decide on a course of action including the appointment of an investigating officer

The clerk left the meeting at 7.34pm

The matter was discussed and a course of action proposed and adopted.

The meeting closed at:

Signed:

Dated: